



# PAILAN COLLEGE OF EDUCATION

( Approved by NCTE and affiliated to the WBUTTEPA)

Bengal Pailan Park, Sector – I, Phase – I, Amgachia Road, P.O.: Pailan, P.S.: Bishnupur

Dist.: South 24 Parganas, Kolkata, West Bengal - 700104

E-mail : [pce@pailancollegeofeducation.com](mailto:pce@pailancollegeofeducation.com), Website: [www.pailancollegeofeducation.com](http://www.pailancollegeofeducation.com)

## GRIEVANCE REDRESSAL FORM

### GRIEVANT'S PROFILE

NAME: .....

Student

Staff

COLLEGE ROLL NO/EMPLOYEE ID.: .....

GENDER OF THE GRIEVANT: MALE/FEMALE

PHONE: ..... EMAIL: .....

### GRIEVANCE DETAILS

#### Types of Grievances

- |   |  |
|---|--|
| <input type="radio"/> Academic Related          | <input type="radio"/> Extension & Extra Curricular |
| <input type="radio"/> Amenities and Maintenance | <input type="radio"/> Placements and Internships   |
| <input type="radio"/> General Administration    | <input type="radio"/> Other related issues         |

Date of Occurrence: .....

**Note: Must be filed within 5 working days.**



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**Issue of Grievance:** (Describe what happened, when and where how your student experience or employment has been affected, and indicate names of others involved. Attach any supporting documentation.)

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**Action Requested:** Indicate the action (s) that would resolve your grievance

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I declare that the information provided by me is true and factual to the best of my knowledge.

Date:

Grievant's Signature: